

# PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1  
 Report No. 278  
 Date: 2015-09-25  
 Day: Friday

**Architect:** Kang Associates

**Project:** Renovation and Addition to Tewksbury Town Hall

**OPM:** CBI Consulting Inc. **Clerk of the Works:** Jeff Barnes

**Contractor:** G.V.W., Inc.

**Weather:** 7:30 am: clear      **Noon:** clear      **3:00 pm:** clear  
**Temperature:** 7:30 am: 50°      **Noon:** 65°      **3:00 pm:** 69°

**Superintendent:** Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeymen	Helpers	Total
General Contractor:	Div. 06	GVW	Carpentry	3	3	0	6
	Div. 04		Masonry	1	0	1	2
	09 90 00		Paint/Plaster	1	0	0	1
	02 41 19		Labor	1	0	0	1
	Div. 31		Site Work	1	0	0	1
	Div. 05		Misc. Metals	0	0	0	0
	Div. 03		Concrete	0	0	0	0
	09 30 00		Tiling	1	1	0	2
Subcontractors:	26 00 00	Griffin Electric	Electrical	0	0	0	0
	22 00 00	Lapan Mechanical	Plumbing	0	0	0	0
	07 31 00	Meadows Construction	Roofing	0	0	0	0
	07 53 00						
	07 61 19	Ambient Temp. Corp.	HVAC	0	0	0	0
	Div. 23						
	Div. 21	Encore Fire Protection	Fire Suppression	0	0	0	0
	09 84 13	K & K	Acoustical Ceiling	0	0	0	0
	Div. 14	United Elevator	Elevator	0	0	0	0
	08 12 00	TCI	Doors	0	0	0	0
	08 14 00						
	08 14 23						
Total:				8	4	1	13

## DAILY REPORT

### Activities Today:

- 1) Labor: assisting other trades; general site cleaning
- 2) Tile: continuing with carpet tile installation on 2<sup>nd</sup> floor; continuing with floor prep on 1<sup>st</sup> floor.
- 3) Carpentry: installing cove moldings along bottom edges of soffits; continuing with glass panel installation and adjustments; continuing with sealant installation
- 4) Painting: continuing with top coat application in the basement
- 5) Site: continuing with site grading around the north side of the building
- 6) Masonry: continuing with installation of granite stairs

# PHOTO INDEX



Photo showing tiler installing carpet tiles on the 2<sup>nd</sup> floor.



Photo showing soffit molding installed along the bottom edge.



Photo showing carpenter sealing around storefront panels.

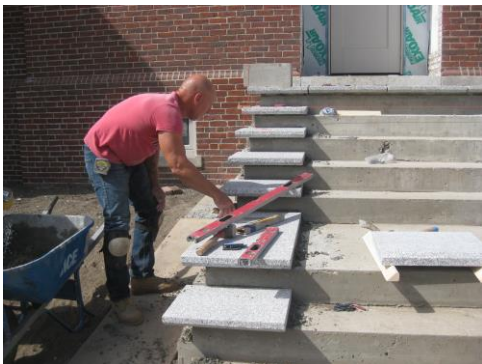


Photo showing mason laying out granite panels on the front stairs.



Photo showing progress of granite installation on the front stairs.



Photo showing site grading completed along the north side of the building.



Photo showing north side of building.

Copies to: **Richard Montuori, Town of Tewksbury**  
**Ed Johnson, Town of Tewksbury**  
**Steve Sadwick, Town of Tewksbury**  
**Wayne Lawson, CBI**

**Jenne dos Santos, CBI**  
**Kaffee Kang, Kang Architects**  
**Jennifer Pincus, Kang Architects**  
**Bob Harukewicz, GVW Inc.**